

Dashboard filters for media partners

01/31/2024 1:26 pm EST

Media partners will find that they have a few extra batch filters available on dashboards for which they have editing permissions.

Please note that these are temporary filters that will be applied to all the dashlets on your dashboard. If you wish to permanently change the filtering or weighting of a dashlet, please use the options in the *Settings* of that dashlet.

To clear out the filters, use the blue *Reset* link to the right of the *Filter Dashboard* title.

The screenshot shows the 'Dashboard' header with a '+ Create New Dashboard' button. Below the header is a 'Filter Dashboard' section with a 'Reset' link. The filters include: 'Date Filter' (set to 'All Dates'), 'Segment' (with a search bar), 'Target' (with a search bar), 'Weighting Scheme' (with a search bar), and 'Network' (set to 'Not Applied'). An 'Apply' button is at the bottom right.

The first new field is the *Target* filter. This dropdown menu lists all of the targets in your account, so the list will be unique to each account. Select a target and use the *Apply* button; all the dashlets on your dashboard will be filtered to results from that target. The *Target* filter will override the dashlet-specific target settings.

The second new field is the *Network* filter. This dropdown menu lists all the networks your account belongs to. To limit responses to those on the targets of your account, select *My Account*. Select *CivicScience Network* to see the responses on all CivicScience targets. To see the responses on all CivicScience sites without your targets, choose *Benchmark Network*. The other options will be unique to your account. The *Network* filter will override the dashlet-specific network settings.

Please hit *Apply* to see the results of your chosen filters.